ST CECILY'S ENGLISH MEDIUM HIGHER PRIMARY SCHOOL

Affiliated to CBSE, New Delhi. Affiliation No. 831273 School Code. 46906, DISE Code : 29160213203



Class & Section Adm. No.....

Brahmagiri, Udupi, Karnataka - 576101. Phone : 0820-2524022, 9008528194 E-mail: cecilyengpry@yahoo.com Website : www.stcecilyschool.org

PRAYER FOR OUR SCHOOL

Heavenly Father, we thank you For this school where we stay For its beauty and love That keep us united each day. Thank you for your bountiful care and protection, The endless opportunities to grow And experience affection. Thank you for the responsibilities Provided under your divine guidance May our lives shine with your Holy Providence. As we entrust ourselves to your gentle care We beseech Mary, Mother of Carmel in fervent prayer.

SCHOOL ANTHEM

St Cecily's true children we,

Raise high our voices glad and free.

Sing for the school we love so well

And in its praise the chorus swell. Fair Alma Mater hear our call, Each loyal heart thy love enthrals. Who can forget her beloved halls? Blessings in showers upon her fall. Ring out the glorious praise of St Cecily's And on her may God's blessings be.

Though we may wander far and wide, Our love for her will e'er abide. St Cecily's while ages roll Thou will grow dearer to our souls. Great martyr saint bless thou our youth Teach us to die for God and truth. Our souls keep pure, by His sweet grace Our lives a song of heavenly praise.

NATIONAL ANTHEM

Jana gana mana adhinayaka jaya he, Bharatha bhagya vidhatha Punjab Sindhu Gujarath Maratha Dravida utkala vanga Vindhya Himachala Yamuna Ganga Uchhala jaladhi taranga. Thava shubha name jage Thava shubha ashisha mage Gahe thava jaya gatha Jana gana mangala dayaka jaya he Bharatha bhagya vidhatha Jaya he, jaya he, jaya he, Jaya, jaya, jaya, jaya he.

THE NATIONAL PLEDGE

India is my country and all Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it.

I shall give my parents, teachers and all elders respect and Treat everyone with courtesy.

To my country and my people, I pledge my devotion.

In their well-being and prosperity alone lies my happiness.

SCHOOL TIMINGS FOR THE YEAR 2024-2025

Monday – Saturday :	8.40 a.m 3.30 p.m.
Business with the Principal:	9.10 a.m 9.50 a.m.
	3.30 p.m 4.00 p.m.

PRAYER BEFORE CLASS

God, source of all wisdom, Bless me, your child, As I begin to study today. I thank you for this precious time You have given me to improve my knowledge. Help me to make good use of it. Give me your grace to learn my lessons diligently.

PRAYER AFTER CLASS

Lord of Wisdom, I thank you For this study time, This period of grace and understanding. Enable my memory To retain what I have studied, That thus I may grow in true wisdom.

OUR FATHER

Our Father, who art in Heaven, hallowed be Thy name. Thy kingdom come, Thy will be done on earth, as it is in Heaven. Give us this day our daily bread, forgive us our trespasses, as we forgive those who trespass against us. Lead us not into temptation but deliver us from evil, Amen.

EVENING PRAYER

Angel of God, You are my guardian. Enlighten, guard, direct and govern me, this day and all the days of my life. My good guardian angel watch over me.

PERSONAL INFORMATION: 2024 - 2025

	Office Copy
Pupil's name	
Grade : Section: Roll No.:	
Date of Birth: Blood group:	Passport size photo of student
Admission No. :	
Enrolment / Aadhaar No. :	
BPL / APL No.:Religion:	
Caste: Sub Caste: Mother tongue	
Name of the class teacher:	
Father's name:	
Father's occupation:	
Father's Aadhaar No.:	
Mother's name:	
Mother's occupation:	
Mother's Aadhaar No.:	
Home address:	
Telephone : Landline : Residence Off.:	
Mobile No.: Father: Mother:	
Father's specimen signature :	
Mother's specimen signature:	
Specimen signature of guardian	
N.B.: This form duly filled by the parent or guardian must be hand	ed over to the
class teacher before 20th June 2024.	
Details regarding your sisters/brothers studying in this school :-	
1. Name: Sec.: .	
2. Name: Class: Sec.:	
3. Name: Class: Sec.:	

Details of the mode of transport used by your ward:

Type of vehi	icle:	Own/Public Bus/Metador/Van/Auto Riksha/ Any other
Driver's name	:	
Driver's license No.	:	
Mobile No.	:	
Vehicle No.	:	
Driver's address	:	
Identity Card	:	Yes / No

(Private vehicles are engaged by the parents at their own risk. The school authority is in no way responsible for any mishap. Parents should collect all relevant information mentioned above.)

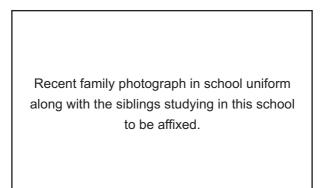
N.B.: Please make due changes in the diary in case of any change in the residential address and phone number.

Signature of Father

Signature of Mother

Signature of class teacher

N.B: Parents shall affix the full signature and maintain the same in the student's Progress Report also.



PERSONAL INFORMATION: 2024 - 2025

.

	ners' Copy
Pupil's name	
Grade : Section: Roll No.:	
	ssport size o of student
Admission No. :	
Enrolment / Aadhaar No. :	
BPL / APL No.:Religion:	
Caste: Sub Caste: Mother tongue	
Name of the class teacher:	
Father's name:	
Father's occupation:	
Father's Aadhaar No.:	
Mother's name:	
Mother's occupation:	
Mother's Aadhaar No.:	
Home address:	
Telephone : Landline : Residence Off.:	
Mobile No.: Father: Mother:	
Father's specimen signature :	
Mother's specimen signature:	
Specimen signature of guardian	
N.B.: This form duly filled by the parent or guardian must be handed or	ver to the
class teacher before 20th June 2024.	
Details regarding your sisters/brothers studying in this school :-	
1. Name: Sec.:	
2. Name: Class: Sec.:	
3. Name: Sec.:	

Details of the mode of transport used by your ward:

Type of vehi	icle:	Own/Public Bus/Metador/Van/Auto Riksha/ Any other
Driver's name	:	
Driver's license No.	:	
Mobile No.	:	
Vehicle No.	:	
Driver's address	:	
Identity Card	:	Yes / No

(Private vehicles are engaged by the parents at their own risk. The school authority is in no way responsible for any mishap. Parents should collect all relevant information mentioned above.)

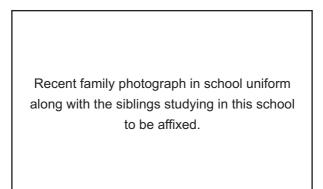
N.B.: Please make due changes in the diary in case of any change in the residential address and phone number.

Signature of Father

Signature of Mother

Signature of class teacher

N.B: Parents shall affix the full signature and maintain the same in the student's Progress Report also.



PERSONAL INFORMATION: 2024 - 2025

.

Pupil's name		
Grade : Section: Roll No.:		
Date of Birth: Blood group: Passport size photo of student		
Admission No. :		
Enrolment / Aadhaar No. :		
BPL / APL No.:Religion:		
Caste: Sub Caste: Mother tongue		
Name of the class teacher:		
Father's name:		
Father's occupation:		
Father's Aadhaar No.:		
Mother's name:		
Mother's occupation:		
Mother's Aadhaar No.:		
Home address:		
Telephone : Landline : Residence Off.:		
Mobile No.: Father: Mother:		
Father's specimen signature :		
Mother's specimen signature:		
Specimen signature of guardian		
N.B.: This form duly filled by the parent or guardian must be handed over to the		
class teacher before 20th June 2024.		
Details regarding your sisters/brothers studying in this school :-		
1. Name: Sec.:		
2. Name: Sec.:		
3. Name: Sec.:		

SI No.	Subject	Name of the Teacher
1	English	
2	Hindi	
3	Kannada	
4	Mathematics	
5	EVS/Science	
6	Social Science	
7	Physics	
8	Chemistry	
9	Biology	
10	Computer Science	
11	General Knowledge	
12	Value Education	
13	Moral Science/ Catechism	
14	SUPW	
15	Physical Education	
16	Art & Craft	
17	Music	
18	Dance	
19	Karate	
20	Chess	
21	Scouts/Guides/Bulbuls/Cubs	
22	Band	
23	Abacus/Vedic Maths	
24	Skating	

Class Teacher:

Preamble of the School

St Cecily's English Medium Higher Primary School, Udupi, started by the Apostolic Carmel Sisters in 1959, is a Minority Educational Institution as per the Constitution of India, Article No. 30 (1). The school was granted Permanent Recognition by the Department of Education, Government of Karnataka, in 1965 from Grade I to VII. In the year 2022 it was upgraded to Class 8 in order to begin the CBSE session on April 1, 2023. The school was accredited with the CBSE Board Affiliation, New Delhi on March 23, 2023, during the academic year 2022–2023.

The Apostolic Carmel Congregation was founded by Venerable Mother Veronica of the Passion (1823 – 1906) in Bayonne, France, in 1868 and was established at St Ann's campus in Mangalore in 1870 with its main thrust as 'development of women in India, as persons imbued with deep faith in God and in themselves by providing all round sound Education'. Over the past 156 years of its existence the Institute has expanded with a large number of educational establishments in India, Sri Lanka, Middle East, Italy, Germany, Pakistan and East Africa.

St Cecilia, the patroness of our school, was born in Rome, towards the close of the 2nd century, while Alexander Severus was the Emperor. As a young girl, her talent for music was highly remarkable. She was a patrician, but was brought up as a Christian. From her early age she was determined to remain a maiden for the love of God. She used to fast and perform all kinds of penances and charitable works. But her parents had other designs for her, so gave her in marriage to a young Patrician, Valerian by name.

When Cecilia was taken before the Governor for her refusal to obey his orders she was threatened with a torturous death. She answered, "Do you not know that I am the bride of my Lord Jesus Christ?" The death planned for her was by suffocation and she remained a day and a night immersed in boiling water. When she was found unharmed she was struck by an axe in the head and breast. She lay bleeding for three days praying and exhorting all who visited her. It is said that when Cecilia was kept in boiling water for a day and a night, she spent this day on earth praising God. Her constant prayer was 'Let my life be a song of praise.'

St Cecilia as the Patron Saint of our School is a model of all that is pure and beautiful to the young pupils of St Cecily's. We have made her motto - 'Let my Life be a Song of Praise' as our motto too, in order that our students may be inspired to choose the hard right against the easy wrong in times of conflicts and temptations to yield to the allurements of this world. We want their life to be joyful in spite of all the hardships of life.

Vision Statement

Building of a God-oriented, educative community for the transformation of society.

Mission Statement

Drawing inspiration from Jesus Christ, the Supreme Teacher and direction from our Founder Venerable Mother Veronica, St Cecily's English Medium Higher Primary School (CBSE) Udupi, provides learners with a healthy and sound environment for exploring hidden potentials, innovative thinking, developing ecological sensitivity, seeking spiritual aspirations, enhancing emotional competencies and reaching out in compassion to champion the cause of justice, love, truth, harmony and peace in the society.

Core Values:

The values which guide us at St Cecily's School are:

- 1. Faith in God
- 3. Excellence
- 5. Respect
- 7. Love for nature

- 2. Integrity
- 4. Resilience
- 6. Moral uprightness
- 8. Service to the needy

The Vision and Mission of the school is highlighted in its motto –'Let my Life be a song of praise.'

St Cecily's Coat of Arms invites Cecilians to live a life of purity and



goodness, mingled with awareness of the Divine, through earnest prayer, which will shield them from the malady of sin.

The Cross is a reminder of the suffering Jesus endured for us, which in spite of all our trials, fills us with hope and

fortitude.

The Shining Stars brighten our path to tread towards our goal. The Lily symbolizes purity.

The Palm Branch enthuses to remain always lively and green.

The Harp is a reminder of St Cecilia's spirit of praising God even in the midst of acute sufferings and pain.

The Crown of Mary, our Mother of Carmel, is a deep assurance of her intercession.

Affiliation & Recognition: St Cecily's English Medium Higher Primary School is a Christian Minority Institution and is affiliated to the Central Board of Secondary Education (CBSE), Ministry of Human Resource Development, Government of India, and Delhi, vide No. 831273. The school has been granted affiliation from Class 1 to Class 10.

St Cecily's English Medium Higher Primary School has the required permission from the Department of Education, Government of Karnataka to run the School.

Our Traditions/Good practices to observe:

- 1. Give God the first place. Begin every class/ activity with prayer.
- 2. Greet everyone, teachers in particular.
- 3. Show respect to parents, teachers, elders and even to younger people.
- 4. Be gentle, kind and helpful. Do not hurt people's feelings.
- 5. Be honest and sincere
- 6. Undivided concentration on your studies and avoid all distractions.
- 7. Set an achievable long-term goal and work towards it daily.

- 8. Always be ready to work hard. Do not waste time and things.
- 9. Learn to appreciate rather than find fault with others.
- 10. Respect yourself and others, especially the opposite gender.
- 11. Be courageous enough to say 'NO' to unwanted things, actions and friendships.
- 12. Believe in yourself. Avoid overconfidence.
- 13. Love your School. Do not damage property and plants.
- 14. Abide by the rules, regulations and instructions of the school.
- 15.Remember that you have to pay for your unacceptable behaviour.

These traditions/good practices are small acts which cannot be forced but only instructed. The desire to observe them must spring from within; only then can one's character can be formed.

Information about the Office and School Hours: Office Hours:

Monday to Friday	8:40 a.m. to 4:15 p.m.
Saturday	8:40 a.m. to 12:40 p.m.

School work will not be transacted on holidays.

Visiting Hours:

Principal: Monday to Saturday 3:30 p.m. to 4:30 p.m.

Play home & L.K.G: Monday to Friday:12:15p.m. to 12:45 p.m. Saturday 9:00 a.m. to 10:00 a.m.

Teachers: On Open House days.

On weekdays between 3:45 p.m. to 4:15 p.m.

Parents are requested to contact the school office for all routine matters but they are not permitted to visit their wards or any teacher in the classroom during school hours.

School Timings: Monday to Friday

L.K.G.	:	8.40 a.m. to 3.15 p.m.
U.K.G. to Class X	:	8.40 a.m. to 3.30 p.m.
On Saturdays	:	8.40 a.m. to 12.40 p.m.
Admissions		

Admissions:

The school which mainly runs for the Christian Minority Community is also open for admission to boys and girls irrespective of caste, creed or social status. 1. Age at Admission: A child should complete 6 years as on 31st May, while seeking admission to Class 1.

2. Documents required:

- a) Transfer certificate from the previously attended school.
- b) Original Birth certificate issued by Corporation/Panchayat, if the child has not attended school before.
- Students belonging to S.C./S.T. should submit a photocopy of the caste certificate at the time of admission.
- 3. Name and date of birth of the child, caste and parents' names must be written correctly. Subsequent changes in the date of birth or name will not be permitted later.
- 4. School leaving Certificate will be given only to those who have settled all their dues. Application for school leaving certificate should be made in writing by the parent. A fee of ₹200/- is charged for issuing a School Leaving Certificate and ₹50/- for any extract from the school's General Register.

Fee structure and Payments: St Cecily's English Medium School (CBSE) is a self-financing School, with no grants from the State or Central Government. The fee structure is to meet the developmental and recurring expenditure, the major one being salaries of the Staff. Salaries, developmental activities and the mounting maintenance costs obviously require the raise in fees on a yearly basis to match the current salaries and other costs which are inevitable.

The School fees can be paid in full at the beginning of the academic year or in 2 instalments.

1st instalment : April - August

2nd instalment : September – December

The school fees will not be collected in the school office.

Parents will pay the School fees on school's Parent APP through online mode. (cash will not be accepted). Separate receipt will not be issued by the school for remittance made online, parents can download the receipt from the Parent App for their reference.

At the time of first admission, as permitted by the department, the Capital Expenditure Fee will be collected (One-time payment only). This amount is not refundable once admission is made. **Lunch Facility:** Noon lunch is made available to the students from Play School to Grade 10. Those who wish to have lunch in the school are requested to pay ₹500/- per month.

SCHOOL UNIFORM

Grade I to IV	Grey shorts & striped shirt (MON,TUE,THU,FRI) House T-shirt and Track pants (WED & SAT)	Grey pinafore with stripped blouse (MON,TUE,THU,FRI) House T-Shirt and Track pants (WED & SAT)
Grade V to X	Grey trousers & striped shirt (MON,TUE,THU,FRI) House T-Shirt and Track pants (WED & SAT)	Grey pinafore with stripped blouse (MON,TUE,THU,FRI) House T-Shirt and Track pants (WED & SAT)

(Pinafores must be tailored below knee length compulsorily. shorts must be worn by all girl students compulsorily)

Belt & Socks	Provided by the school
Regular Shoes	Black full shoes (Pattern will send in School App)
	Rainy Wear – Black Sandals

Dress Code: Students are expected to wear the prescribed school uniform on all working days, even on their birthdays. However when students are permitted to wear casual attire, they are expected to follow the prescribed dress code strictly-

- a. Girls must wear Salwar/Punjabi Suits with long tops and Dupatta. Sleeveless tops are not allowed.
- b. Boys must wear formal trousers and shirts. Wearing of low waist trousers is strictly prohibited. (No T-Shirts and Jeans allowed)

Students must wear the prescribed school uniform on all working days, failing which he/she will not be permitted to attend the classes or activities of that day, but will be asked to sit in the library on such days. Any form of ornaments, fancy colourful, digital watches/spectacles, dress other than school uniform is strictly forbidden. Children up to Grade V are not permitted to wear wrist watches. While coming to school, girls need to do their hair in two

plaits if they grow their hair below shoulder level and Boys hair style should be neat and simple – Trendy hair styles like spike cut, hair cut with lines, Faux hawk etc. are strictly NOT allowed.

Tests, Exams and Promotion:

From the academic year 2017-18, CBSE has introduced remodelled structure of assessment as given below:

1. Co-Scholastic Activities: Comprise of Work Education, Art Education and Health & Physical Education. These activities will be graded on a 5-point grading scale (A to E) and will not have descriptive indicators unlike the past years.

2. Discipline: Discipline significantly helps build character and also impacts career shaping. Hence students will also be assessed for discipline, which will be based on factors like attendance, sincerity, behaviour, values, tidiness, respect for rules and regulations, attitude towards the school, society, nation and others - the 5 - point grading scale (A to E) will be followed.

To enhance confidence of the students and to start preparing for the Grade X Board Examination, the same examination pattern will be followed for Grade 1 to IX.

Grade I – V :	Term I – Portion : From June to September
	Term II – Portion : From October to March
Grade VI :	Term I – Portion : From June to September
	Term II – Portion : From October to March +
	10% of portion of Term I covering significant topics
Grade VII :	Term I – Portion : From June to September
	Term II – Portion : From October to March +
	20% of portion of Term I covering significant topics
Grade VIII :	Term I – Portion : From June to September
	Term II – Portion : From October to March +
	30% of portion of Term I covering significant topics
Grade IX :	Annual Exam
Grade X :	Annual Board Exam
	Decende will have to be easy and signed by the

Achievement Records will have to be seen and signed by the parents on open house days. Student's promotion to the next class will be based on their entire year's performance.

Attendance and Leave of Absence:

- 1. The application for leave should be made on the pages allotted for the purpose in the school diary.
- 2. For every absence, a written statement signed by the parent/guardian is required on the day the pupil returns. If the student is absent for more than 3 days for reasons of ill health, a certificate from a doctor is required stating illness and fitness.
- 3. A student who arrives late will require to bring an explanatory note from the parent/guardian.
- 4. Students will not be allowed to leave school premises during the school hours unless parents/guardians present a written note to the Principal.
- 5. A student requiring leave for any part of a day on account of sudden illness or such unavoidable circumstances should obtain the permission of the class teacher and Principal before leaving the school. Absence record signed by parent/guardian shall be submitted the next working day itself.
- 6. Continuous absence for 15 days from school without permission will lead to the removal of the student's name from the school register. In such cases, re-admission will be done only after payment of ₹200/-. Re-admission cannot be claimed as a matter of right. The school authorities will have full discretion in this matter.

FOR PARENTS

Please note: We require at least three days for processing applications for certificates, concession forms and other documents. You are therefore requested to apply for them well in advance to avoid disappointment.

GENERAL REGULATIONS

1. Pupils who come to school before 8:35 a.m. should sit in their respective classes and spend the time in useful study. No pupil should be found loitering or idling away during the study hour.

Pupils are expected to be on time for their classes.

2. On the teacher's arrival to the classroom, pupils must rise and remain standing till they have prayed and then salute the teacher and take their seats.

3. Irregular attendance, insubordination to teachers, habitual inattention to school work, obscenity in word or act will be considered as grave reason for suspending/dismissing a pupil.

The school does not hold itself responsible for the pupil's conduct outside its premises. It, however, takes cognizance of any serious misconduct of its pupils committed outside its precincts and should any serious charge be fairly substantiated, the guilty shall be taken to task according to the gravity of the offence.

4. a) Pupils should on all days wear the prescribed school uniform which is modest and becoming of school children.

b) The prescribed footwear from Monday to Saturday is black shoes with blue socks. However black rainy shoes without socks are allowed during the rainy season from June to September.

c) It is mandatory to wear the prescribed school uniform regularly by the students. Any additional like the scarf, burqa, shawl and other objectionable gear are not permitted to be worn with the uniform in the school campus.

d) Students are not permitted either individually or in group to hold activities of worship other than those organized by the school authority within the campus.

e) Language of conversation in the school premises is strictly English only.

f) Students should wear the belt provided by the school

- 5. Every pupil must respect the members of staff and salute them on meeting them for the first time during the day.
- 6. Books, magazines, newspapers, etc., not approved by the Principal should not be brought to the school.
- 7. Books, umbrellas, raincoats, stationary, tiffin boxes, etc., should have a name or mark by which the owner can easily be identifed and all stray or unclaimed property should be brought to the Principal's office.
- 8. Misuse of social network apps (e.g. Facebook, WhatsApp, Instagram, Twitter, etc.) tarnishing the image of the institution, the management, a staff member or another student will lead to legal action as per the cybercrime regulations.
- 9. School diary must be brought to school daily.
- 10.No student or staff member will be called to the phone during the school hours, In case of urgency, however, messages received on the phone will be conveyed to them. Use of mobile is strictly prohibited during working hours except lunch time and after 4.15 p.m. onwards.
- 11.Pupils must not join any clubs or societies or make any engagements that would impede and hamper their studies.

- 12. Pupils should adhere to the discipline of the school wholeheartedly. They should follow the bells scrupulously, particularly bells given after the recess time. They should never leave the school premises in between intervals.
- 13. Running, playing or shouting inside the school building is not allowed. No student is permitted to enter any class room other than her/his own without permission.
- 14. Any kind of damage done in the school premises will have to be made good.
- 15. Boys' hair must be short and trimmed.
- 16. Children will not be permitted to leave the class to attend functions etc., unless it is very urgent and important.
- 17. It is compulsory that every girl child must wear shorts.
- 18. Kindly see that your child is taken home on time in the evening after 3.30 p.m.
- 19. Student's of L.K.G, U.K.G, & Play School have holiday on Saturdays.

SCHOLASTIC ASSESSMENT

- 1. The students who absent themselves from any Term examination for valid reason should get prior permission from the Head of the institution. In case of illness a medical certificate should be submitted. Therefore, any absence from examination without permission will be viewed seriously and suitable action will be taken.
- 2. Malpractice in examinations is a serious offence and will not be tolerated. Students who have recourse to malpractice in any examinations will not be promoted to higher class.

RECOMMENDATION TO PARENTS / GUARDIANS

- 1. Parents play a decisive role in the development of students in their formative years. Therefore, the school expects the whole-hearted cooperation from parents.
- 2. a) Parents are requested to cooperate with the school authorities by enforcing regularity and discipline, by advising and guiding their children to study their lessons daily and take an active and salutary interest in the activities of the school.

b) Pupils who come to school without completing their daily work will be kept back after class to complete their work.

c) Parents are requested not to enter the classrooms and see individual teachers during class hours except on the Parents' Meet Day.

- 3. Parents are advised not to give any pocket money to the children while coming to school.
- 4. Parents should encourage their child to take a full share in the co-curricular activities and must regularly attend crafts, fine arts, physical training and games classes.
- 5. Parents are requested to see that their children do not come to school wearing gold bangles, chains, finger rings, showy earrings or any other costly ornaments.
- 6. Parents /guardians/students are advised not to give any gifts to the teachers.
- 7. It is the duty of the parents to see that their ward comes to school clean, neatly dressed and on time for class.
- 8. All dues must be cleared before a student is admitted to the terminal and final examinations.
- 9. Attending the P.T.A meetings as well as other important functions in the school is a duty and service parents owe to their children.
- 10. Doctor's appointments should be sought outside school hours only.
- 11. If there is any grievance against the staff members, parents need to bring it to the notice of the Principal. Parents are not permitted to tackle the staff members directly.
- 12. Encourage the child to participate in all the school activities.
- 13. Keep the child at home when suffering from contagious or infectious diseases.

Dear Sister,

I have read the above rules and regulations and I ensure that my child and I shall abide by the same.

	MAY - 2024				JUNE - 2024
1	Wed	Labour's Day P.H.	1	Sat	
2	Thu		2	Sun	
3	Fri		3	Mon	Notes of Lessons
4	Sat		4	Tue	
5	Sun		5	Wed	World Environment Day-Grade IX & X
6	Mon		6	Thu	
7	Tue		7	Fri	
8	Wed		8	Sat	
9	Thu		9	Sun	
10	Fri	Basava Jayanthi P.H.	10	Mon	
11	Sat		11	Tue	
12	Sun		12	Wed	
13	Mon		13	Thu	
14	Tue		14	Fri	
15	Wed		15	Sat	Cabinet Inauguration
16	Thu		16	Sun	
17	Fri		17	Mon	Bakrid P.H.
18	Sat		18	Tue	Notes of Lessons
19	Sun		19	Wed	
20	Mon		20	Thu	
21 22	Tue Wed		21	Fri	International Yoga Day Activity – Health & Wellness Club,
23	Thu	Reopening for Staff: 2024 - 2025	22	Sat	PTA – General Body Meeting
24	Fri		23	Sun	
25	Sat		24	Mon	Notes of Lessons
26	Sun		25	Tue	
27	Mon		26	Wed	
28	Tue		27	Thu	
29	Wed	School Re-Open	28	Fri	Staff Meeting
30	Thu		29	Sat	Vanamahotsava Day - Eco Club
31	Fri	World No-Tobacco Day	30	Sun	
"Ev	ery man	's life is a fairy tale written by God's fingers."	"Lo	ve God eve	and He will enable you to love others on when they disappoint you."

	JULY - 2024			AUGUST - 2024		
1	Mon	Periodic Test 1	1	Thu		
2	Tue		2	Fri		
3	Wed		3	Sat		
4	Thu		4	Sun		
5	Fri		5	Mon	Notes of Lessons	
6	Sat		6	Tue		
7	Sun		7	Wed		
8	Mon	Notes of Lessons	8	Thu		
9	Tue		9	Fri		
10	Wed		10	Sat		
11	Thu		11	Sun		
12	Fri		12	Mon	Notes of Lessons	
13	Sat		13	Tue		
14	Sun	Notes of Lessons, Carmel Feast	14	Wed	Independence Day Activity-VII A & B	
15	Mon	Activity – VIII A & B	15	Thu	Independence Day - P.H	
16	Tue	Carmel Feast- D.H	16	Fri		
17	Wed	Muharram P.H.	17	Sat	Periodic Test 2	
18	Thu		18	Sun		
19	Fri		19	Mon		
20	Sat		20	Tue		
21	Sun		21	Wed		
22	Mon	Notes of Lessons	22	Thu		
23	Tue		23	Fri		
24	Wed		24	Sat		
25	Thu		25	Sun		
26	Fri		26	Mon		
27	Sat	Open House	27	Tue		
28	Sun		28	Wed		
29	Mon	Notes of Lessons	29	Thu	National Sports Day	
30	Tue		30	Fri		
31	Wed	Staff Meeting	31	Sat	Staff Meeting	
"Wis		not a product of schooling but of the long attempt to acquire it."	(3	'Time, a	s it grows old, teaches all things."	

	SEPTEMBER - 2024			OCTOBER - 2024		
1	Sun		1	Tue	Gandhi Jayanthi - Class Activity VI B & C	
2	Mon Tue	Notes of Lessons	2	Wed	Gandhi Jayanthi -P.H. , Mahalaya Amavasye	
			3	Thu	Mid term holiday begins	
4	Wed		4	Fri		
5	Thu	Teachers' Day Celebration	5	Sat		
6	Fri	Girl Child day activity VII C & VI A	6	Sun		
7	Sat	Ganesh Chaturthi - P.H	7	Mon		
8	Sun	Nativity of B.V. Mary, International Day of Literacy	8	Tue		
0	Mon		9	Wed		
9	Mon	Notes of Lessons	10	Thu		
10	Tue		11	Fri		
11	Wed		12	Sat	Maha Navami - P.H.	
12	Thu		13	Sun	Vijaya Dashami – P.H	
13	Fri		14	Mon	School re-opens	
14	Sat	Hindi Diwas Activity – Hindi Club	15	Tue		
15	Sun		16	Wed		
16	Mon	Eid-Milad - P.H	17	Thu	Maharishi Valmiki Jayanti - P.H.	
17	Tue		18	Fri		
18	Wed		19	Sat		
19	Thu		20	Sun		
20	Fri		21	Mon	Notes of Lessons	
21	Sat	Term 1/Mid Term Exam	22	Tue		
22	Sun		23	Wed		
23	Mon		24	Thu		
24	Tue		25	Fri	Annual Sports Meet	
25	Wed		26	Sat	Open House	
			27	Sun		
26	Thu		28	Mon	Notes of Lessons	
27	Fri		29	Tue		
28 29	Sat Sun		30	Wed	Kannada Rajyotsava Activity Kannada Club, Deepavali – V C, IVA, Staff Meeting	
30	Mon	Staff Meeting	31	Thu	Deepavali P.H.	
	"If kn	owledge is not put into practice, it does not benefit one."	4	"The po	etry of the earth is never dead."	

	NOVEMBER - 2024			D	ECEMBER - 2024
1	Fri	Kannada Rajyotsava - P.H	1	Sun	
2	Sat	Balipadyami, Deepavali – P.H	2	Mon	Notes of Lesson, Computer Quiz Final round
3	Sun		3	Tue	
4	Mon	Notes of Lessons	4	Wed	
5	Tue		5	Thu	
6	Wed		6	Fri	
7	Thu		7	Sat	Periodic Test 3
8	Fri		8	Sun	
9	Sat	Computer Quiz -Written	9	Mon	
10	Sun		10	Tue	Human Rights Day–Heritage Club
11	Mon	Notes of Lessons	11	Wed	
12	Tue		12	Thu	
13	Wed		13	Fri	
14	Thu	Children's Day	14	Sat	
15	Fri	Cililuleit S Day	15	Sun	
16	Sat	Death Anniversary of Mother Veronica	16	Mon	Notes of Lessons
17	Sun	Death Anniversary of Mother Veronica	17	Tue	
			18	Wed	
18	Mon	Kanakadasa Jayanti - P.H.	19	Thu	
19	Tue	Establishment Day-Carmel Blossoms	20	Fri	
20	Wed		21	Sat	
21	Thu		22	Sun	
22	Fri	Feast of St Cecilia Activity – V A & B	23	Mon	Christmas Celebration-Class IV B&C
23	Sat		24	Tue	
24	Sun		25	Wed	Christmas - P. H.
25	Mon		26	Thu	
26	Tue		27	Fri	
27	Wed		28	Sat	
28	Thu	Annual Day	29	Sun	
29	Fri		30	Mon	
30	Sat	Staff Meeting	31	Tue	
	stay clo	"Study nature, love nature, ose to nature. It will never fail you."	5	-	"Nature is the art of God."

	I	JANUARY - 2025	FEBRUARY - 2025		
1	Wed	New Year Day	1	Sat	Periodic Test 4
2	Thu	Notes of Lessons	2	Sun	
3	Fri		3	Mon	
4	Sat	Catechism and Moral Science exam VII and X	4	Tue	
5	Sun		5	Wed	
6	Mon	Notes of Lessons	6	Thu	
7	Tue		7	Fri	
8	Wed		8	Sat	
9	Thu		9	Sun	
10	Fri		10	Mon	Notes of Lessons, Term 2 Exam for Class 9
11	Sat		11	Tue	
12	Sun		12	Wed	
13		Notes of Lessons	13	Thu	
14	Tue		14	Fri	
15		Makara Sankramana - P.H	15	Sat	
16	Thu		16	Sun	
17	Fri		17	Mon	
18	Sat		18	Tue	
19	Sun				
20	Mon	Notes of Lessons	19	Wed	
21	Tue		20	Thu	
22	Wed		21	Fri	
23	Thu		22	Sat	Thinking Day – Guides & Bulbuls
24	Fri		23	Sun	
25	Sat	Republic Day Activity-Class III A & B	24	Mon	Notes of Lessons, Results, Books – Grade IX
26	Sun	Republic Day - P.H	25	Tue	Special classes for Grade X
27	Mon	Notes of Lessons		Wed	2025-26 batch
28	Tue				
29	Wed		27	Thu	National Science Day- Science Club,
30	Thu	Peace day celebration Class II A & B	28	Fri	Staff Meeting
31	Fri	Staff Meeting			
	Your a* ۱	attitude is an expression of your values and expectations."	"The	e cultiva	tion of human values alone is education."

	MARCH - 2025			APRIL - 2025		
1	Sat	Open House	1	Tue		
2	Sun		2	Wed	Results, Fees, Books: LKG, UKG	
3	Mon	Term II Exams: Grade VIII	3	Thu	Results, Fees, Books: Grades I & II	
4	Tue		4	Fri	Results, Fees, Books: Grades III & IV	
5	Wed		5	Sat	Results, Fees, Books: Grade V	
6	Thu Fri		6	Sun		
8	Sat	International Women's Day	7	Mon	Results, Fees, Books: Grades VI & VI	
		Class I A and B	8	Tue		
9	Sun		9	Wed		
10	Mon		10	Thu		
11	Tue		11	Fri		
12	Wed		12	Sat		
13	Thu		13	Sun		
14	Fri		14	Mon	Ambedkar Jayanthi	
15	Sat	Results, Books – Grade VIII	15	Tue	Last working day for Staff	
16	Sun		16	Wed	Last working day for Starr	
17	Mon	Special Classes for IX begin: 2025- 2026	17	Thu		
18	Tue		18	Fri		
19	Wed	Term 2	19	Sat		
20	Thu					
21	Fri		20	Sun		
22	Sat	U.K.G. Graduation Day	21	Mon		
23	Sun		22	Tue		
24	Mon		23	Wed		
25	Tue		24	Thu		
26	Wed		25	Fri		
27	Thu		26	Sat		
28	Fri		27	Sun		
29	Sat		28	Mon		
30	Sun	Ugadhi	29	Tue		
31	Mon		30	Wed		
	"Talent	without working hard is nothing"	7	"Lea	rn from yesterday, live for today, hope for tomorrow."	

PARENT'S & TEACHERS' COMMUNICATION

(Parents and teacher will sign each communication with date)

Date	Subject	Teac. Sign	Par. Sign

PARENT'S & TEACHERS' COMMUNICATION

(Parents and teacher will sign each communication with date)

Date	Subject	Teac. Sign	Par. Sign

ABSENCE AND LEAVE RECORD

Date of absence	No. of days	Reason	Teacher's signature	Parent's signature

Note: Leave will not be granted by the principal except in cases of genuine reasons. Leave applications must be signed by parents and submitted in advance.

In case of absence due to illness, a Medical Certificate must be furnished.

ABSENCE AND LEAVE RECORD

Date of absence	No. of days	Reason	Teacher's signature	Parent's signature

Note: Leave will not be granted by the principal except in cases of genuine reasons. Leave applications must be signed by parents and submitted in advance.

In case of absence due to illness, a Medical Certificate must be furnished.

IN-CHARGE OF CELEBRATIONS: 2024-25

Celebrations	Grade
World Environment Day	IX ,X
Mount Carmel Feast	VIII A,B
Independence Day	VII A,B
Girl Child Day	VII C, VI A
Gandhi Jayanthi	VI B,C
St Cecilia's Feast	V A,B
Deepavali	V C, IV A
Christmas	IV B,C
Republic Day	III A,B
Peace Day	II A,B
Women's Day	I A,B
Vanamahotsava	Eco Club
International Yoga Day	Health & Wellness Club
Teachers' Day	School Cabinet
Hindi Diwas	Hindi Club
Kannada Rajyostava	Kannada Club
Children's Day	Staff
Establishment Day	Carmel Blossoms
Human Rights Day	Heritage Club
Science Day	Science Club
World Thinking Day	Scouts, Guides, Cubs & Bulbuls

KINDERGARTEN SECTION HOLIDAYS DURING THE YEAR 2024 - '25

Extra Co-curricular Activities General Assembly: Twice a Week Dance: Twice a week Every day: Keep Fit Exercises

June	Reopening day, Welcoming the kids
July	Mount Carmel Feast (15th July) Rainy day (27th July) Theme – Save water Save life
August	Independence day (Fancy dress competition National leaders – 14th Aug) I Periodic Test
September	Flower arrangement competition (Sept 6th) Grandparents' Day (Sept 13th) 1st Term Examination (Sept 23rd)
October	Competitions on account of children's day
November	Children's day celebration, Annual day celebration
December	Sharing and caring day Christmas celebration
January	II Periodic Test, Peace day celebration (Jan 30th)
February	Graduation day (Feb 28th)
March	Thanks giving day, Annual examination

Children's Day Competitions :

1. Handwriting2. Singing3. Dance4. Drawing5. Story Telling

(Activities for the months may be changed according to the availability and situations.)

IMPORTANT DAYS TO REMEMBER

TEACHER'S

Date	Punctuality	Uniform & Neatness	Homework Not done

REMARKS

Obedience & Respect	Books not	Any other negligence	Sign	ature
& Respect	brought	negligence	Teacher	Parent
			1	

RECORD OF DAMAGES/THINGS BROKEN General / Laboratory / Library / Furniture

Date	Type of Damage	Fine Charged	Signature of the student	Signature of the staff
	Danlage	Charged	the student	

BOOKS I HAVE READ

Date	Title	Author
	20	

ľ
\mathbf{O}
<u> </u>
O
Ш
R
┛
2
~
Ľ
R
$\overline{}$
4
ш
F
1

Principal's	signature							
Teacher's	signature							
Time of	arrival							
	Uate							
Principal's	signature							
Teacher's	signature							
Time of	arrival							
	Date							

ľ
\mathbf{O}
<u> </u>
O
Ш
R
┛
2
~
Ľ
R
$\overline{}$
4
ш
F
1

رّ ک	a							
Principal's	signature							
Teacher's	signature							
Time of	arrival							
	Date							
Principal's	signature							
Teacher's	signature							
Time of	arrival							
	Date							

		COMP	LETION O	F NOTES	COMPLETION OF NOTES / NO DUES	S		
	ENGLISH	KANNADA	IUNIH	MATHS	SCIENCE	SOCIAL SCIENCE	VALUE EDUCATION	CATECHISM
I Unit Test								
Term 1								
II Unit Test								
Term 2								
Computers								
Library								
Class Teacher's signature								
Class Teacher's signature								
Principal's signature								
Parent's signature								

		COMP	LETION O	F NOTES	COMPLETION OF NOTES / NO DUES	S		
	ENGLISH	KANNADA	IUNIH	MATHS	SCIENCE	SOCIAL SCIENCE	VALUE EDUCATION	CATECHISM
I Unit Test								
Term 1								
II Unit Test								
Term 2								
Computers								
Library								
Class Teacher's signature								
Class Teacher's signature								
Principal's signature								
Parent's signature								

				TIME	TABLE	TIME TABLE 2024-2025	25				
Name:						Std:		Div	D	^	
		FO	RE	FORENOON SESSION	ESSION			AFTEF	AFTERNOON SESSION	SESSIO	Z
	1 9.00-9.40	2 9.40-10.20		3 1030-11.10	4 11.10-11.50	5 11.50-12.30		6 1.00-1.40	7 1.40-2.20	8 2.30-3.10	9 3.10-3.25
MONDAY			0				00.1				
TUESDAY			5.01-02				12.30-1				
WEDNESDAY			01 J∧				SEAK				
THURSDAY			мяаті				исн ві				
FRIDAY			NI				ГЛИ				
SATURDAY											



Venerable Mother Veronica of the Passion Founder of the Apostolic Carmel 1823-1906



International Year of Camelids